

Service Levels



Services	Gold - Fully Managed	Silver - Letting & Rent	Bronze - Rent Collection	Tenant Find
Providing a rental valuation of the property	✓	✓	✓	✓
Accompanied Viewings	✓	✓	✗	✓
Comprehensive advertising & marketing of your property	✓	✓	✗	✓
Arrange for GSI, electrical safety and EPC checks	✓	✓	✗	✓
Tenant Referencing & Full Credit Checks	✓	✓	✗	✓
Preparation of Assured Shorthold Tenancy Agreement	✓	✓	✗	✓
Collection of deposit & 1st months rent	✓	✓	✗	✓
Dealing with Deposit Protection	✓	✓	✗	£25.00
Notifying Utility Companies of change of tenancy	✓	✓	✗	✗
Collection of Rent & Credit Control	✓	✓	✓	✗
Handling of Maintenance	✓	✗	✗	✗
Payment of Utility & Council Tax bills	✓	✗	✗	✗
Serving eviction notices & dealing with Court proceedings	✓	Additional	Additional	✗
Attending court & bailiff visits	Additional	Additional	Additional	✗
Detailed monthly rent statements & BACS transfer of funds	✓	✓	✓	n/a
Rental Guarantee & Legal Protection (subject to acceptance)	Additional	Additional	Additional	Additional
Full Vacating Check and handling of necessary works to re-let	✓	✗	✗	✗

	2 Weeks Rent (minimum charge of £200.00)	2 Weeks Rent (minimum charge of £200.00)	£150.00	1 months rent
Setup Fee per Tenancy				
Rent Collection Fee	10% *	10% *	7.5% *	n/a
Renewal Fees	No Charge	£25.00	n/a	£25.00
Maintenance Charges	Percentage of cost of work	n/a	n/a	n/a

* negotiable for multiple property portfolios.

All our prices are subject to our Price Match Guarantee. All prices are correct at time of publication (March 2011) and are subject to change.

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